

Training and Evaluation Outline Report

Task Number: 08-6-2006

Task Title: Coordinate Theater Medical Logistics (MEDLOG) Quality Assurance

Distribution Restriction: Approved for public release; distribution is unlimited.

Destruction Notice: None

Foreign Disclosure: -- - None

Supporting Reference(s):

Step Number	Reference ID	Reference Name	Required	Primary
	AR 385-10	The Army Safety Program http://www.apd.army.mil/pdf/r385_10.pdf	Yes	No
	AR 40-61	MEDICAL LOGISTICS POLICIES	Yes	Yes
	AR 702-18	MATERIEL QUALITY STORAGE STANDARDS POLICY FOR SHELF-LIFE MATERIEL	Yes	No
	FM 3-11.4	Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection	Yes	No
	FM 4-02	ARMY HEALTH SYSTEM	Yes	No
	FM 4-02.1	Army Medical Logistics	Yes	No
	JP 4-02	Health Service Support	Yes	No
	SB 8-75-SERIES	Army Medical Department Supply Information	Yes	No
	TC 3-34.489	The Soldier and the Environment.	Yes	No

Condition: Requirements are being generated by supported units. Medical/dental quality assurance programs (QAPs) are required. Current quality assurance (QA) information is required by supported units. The unit is operational and is managing theater-level medical materiel. The unit receives QA documents (e.g., United States Army Medical Materiel Agency [USAMMA] medical materiel quality control [MMQC] messages, consolidated defective medical materiel list [CDMML], supply bulletins [SBs], and current technical bulletins [TBs]) from continental United States (CONUS) control agencies. Support requirements have been determined and have been coordinated with supported units. Direct line communications with CONUS USAMMA quality control (QC) offices are established. Required personnel, equipment, and publications are available. MEDLOG support requirements have been determined. The unit has analog and/or digital communications. Higher HQ operations order (OPORD) is available. Unit and higher headquarters (HQ) standing operating procedures (SOPs) are available. This task is performed under all environmental conditions. The unit may be subject to attack by threat forces, including air; ground; chemical biological, radiological, and nuclear (CBRN); or directed energy (DE) attack. Some iterations of this task should be performed in MOPP 4.

Standard: MEDLOG QA support is provided IAW SOP(s), higher HQ OPORD, pertinent publications and directives, and commander's guidance. At mission-oriented protective posture 4 (MOPP4), performance degradation factors increase time required to provide QA. Only the medical logistics management center (MLMC) forward (FWD) teams perform some iterations of this task in MOPP4.

Safety Risk: Low

Task Statements

Cue: None

DANGER

N/A

WARNING

N/A

CAUTION

None

Remarks: None

Notes: Task steps and/or performance measures of a collective task may not always be applicable to every unit or echelon. Prior to evaluation, coordination should be made between the evaluator, the unit itself, and/or the evaluated units' higher HQ (if required) to determine the task step(s) and/or performance measure(s) that may be omitted.

TASK STEPS

* 1. Chief, logistics (support division) and pharmacy officer (materiel management [MATMGT] division) supervise the theater QA/QC information program.

a. Coordinate with national inventory control point (NICP), USAMMA, and SAFEGUARD (medical product recall program/Food and Drug Agency program) inventory control center for QA information and guidance.

b. Identify compliance requirements by reviewing QA information and directives.

c. Recommend criteria for establishment of the theater QAP through the MLMC FWD teams, to the theater surgeon, if required.

d. Establish a theater QAP in theater, if required.

e. Monitor time phased force deployment data (TPFDD) automated systems to ensure maximum use of critical Class VIII materiel by using activities as entered in the theater.

f. Monitor distribution of approved QAP and QA information to ensure timely receipt by supported medical treatment facilities (MTFs) and units.

g. Monitor supported MTFs and unit QA/QC reports and identify potential problem areas.

2. Support division and MLMC FWD teams provide supported MTFs and units with QA information.

a. Maintain QA documents IAW USAMMA QC messages from CONUS control agencies and SB 8-75-SERIES (USAMMA MMQC [sequentially numbered] messages), CDMMLs, SBs, and TBs.

b. Identify new QA requirements by reviewing QA documents.

c. Resolve conflicting QA instructions through use of Army master data file (AMDF), method of destruction file (MODF) and Department of Defense (DOD) medical catalog (MEDCAT).

d. Take action to obtain missing messages, as required.

e. Monitor supported MTFs (their risk managers) and units to ensure medical materiel (MEDMAT) QA/QC procedures are included in medical/dental QAPs (MLMC FWD teams).

f. Distribute approved QAPs and QA information and directives to supported units.

* 3. Pharmacy officer directs suspension of MEDMAT.

a. Issues instructions to suspend the issue and stocks of MEDMAT IAW USAMMA messages.

b. Monitors suspension of MEDMAT for compliance with USAMMA suspension messages and Food and Drug Agency (FDA) instructions.

c. Monitors theater Army medical management information system (TAMMIS) for inventory adjustment reports (IARs) to validate suspension actions have been accomplished.

Note: The replacement for the MEDLOG portion of TAMMIS will be the Theater Enterprise Wide Logistics System (TEWLS) under the joint program, Theater Medical Information Program - Joint (TMIP-J).

d. Announces reinstatement of previously suspended materiel as directed by USAMMA IAW FDA instructions.

e. Extends potency periods, if applicable.

- f. Directs destruction or disposal of MEDMAT (including drugs and reagents), as required.
 - g. Preserves (or cause to be preserved) evidence in all cases of submission of MEDMAT complaints.
 - h. Provides QA/QC information to receiving, shipping, medical maintenance, and supported theater MTFs and units.
4. MATMGT division and MLMC FWD teams provide information and staff recommendations on destruction or disposal of MEDMAT.
- a. Distribute recall notices IAW USAMMA instructions.
 - b. Recommend to theater surgeon recalled items for "use for other purposes," as appropriate.
 - c. Transfer "use for other purposes" materiel as directed by USAMMA or theater surgeon authorization.
 - d. Monitor shipment of unsuitable materiel to DRMO, if authorized.
 - e. Monitor returns to source (e.g., Defense Logistics Agency [DLA], Defense Personnel Support Center [DPSC], etc.) for compliance with recall instructions.
 - f. Monitor units for proper accounting of materiel IAW published instructions (MLMC liaison officer [LNO]).
5. MLMC FWD teams conduct visits to supported units, as required.
- a. Verify unit's receipt of QA documents by reviewing their document log.
 - b. Monitor QA inspections performed by supported theater MTFs and units to ensure consistency and adherence to command policy.
 - c. Verify records of discovered suspected defective-items of MEDMAT.
 - d. Conduct physical inspection to verify that evidence is preserved in all cases of MEDMAT complaints.
 - e. Inspect storage facilities of supported units for compliance with applicable regulations, directives, and SOP.
 - f. Inspect the maintenance and accuracy of accountable records and documentation for compliance with SOP, and other pertinent publications.
 - g. Inspect shelf life items for Type I and Type II shelf life storage period compliance.
 - h. Verify that reinstated previously suspended materiel has been extended IAW USAMMA announcements (except 6505 biologicals) by reviewing records of extension requests.
 - i. Verify that unit's surveillance programs are conducted IAW theater surgeon directives and guidance by reviewing supported unit's surveillance programs.
 - j. Inspect QA files and program for compliance with QAP and command guidance.
 - k. Consolidate inspection results.
 - l. Develop recommendations to correct identified deficiencies.

m. Brief supported unit commander on recommendations to correct deficiencies.

n. Brief commander on inspection results and recommendations.

6. MLMC FWD teams perform QC on TAMMIS output.

a. Perform QC by auditing consolidated manual and ADP TAMMIS output.

b. Verify inventory control accuracy by comparing consolidated manual documents with TAMMIS output.

c. Consolidate inspection results.

d. Develop recommendations to correct identified deficiencies.

e. Brief supported unit commander on recommendations to correct deficiencies.

f. Provide team leader and supported unit commander with inspection results and recommendations.

(Asterisks indicates a leader performance step.)

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Chief, logistics (support division) and pharmacy officer (materiel management [MATMGT] division) supervised the theater QA/QC information program.			
2. Support division and MLMC FWD teams provided supported MTFs and units with QA information.			
3. Pharmacy officer directed suspension of MEDMAT.			
4. MATMGT division and MLMC FWD teams provided information and staff recommendations on destruction or disposal of MEDMAT.			
5. MLMC FWD teams conducted visits to supported units, as required.			
6. MLMC FWD teams performed QC on TAMMIS output.			

TASK PERFORMANCE / EVALUATION SUMMARY BLOCK							
ITERATION	1	2	3	4	5	M	TOTAL
TOTAL PERFORMANCE MEASURES EVALUATED							
TOTAL PERFORMANCE MEASURES GO							
TRAINING STATUS GO/NO-GO							

ITERATION: 1 2 3 4 5 M

COMMANDER/LEADER ASSESSMENT: T P U

Mission(s) supported: None

MOPP 4: Sometimes

MOPP 4 Statement: None

NVG: Never

NVG Statement: None

Prerequisite Collective Task(s): None

Supporting Collective Task(s):

Step Number	Task Number	Title	Proponent	Status
	08-6-2004	Supervise Medical Logistics Management Center (MLMC)	08 - Medical (Collective)	Superseded
	08-6-2005	Manage Theater Medical Logistics (MEDLOG) Information Support	08 - Medical (Collective)	Superseded

Supporting Individual Task(s):

Step Number	Task Number	Title	Proponent	Status
	113-600-2001	Communicate Via a Tactical Telephone	113 - Signal (Individual)	Approved
	158-100-4009	Communicate in Writing	158 - Army Leadership (Individual)	Approved
	158-100-8006	Solve Problems Using the Military Problem Solving Process	158 - Army Leadership (Individual)	Approved
2.	081-872-0034	POST DOD MEDICAL MATERIEL QUALITY CONTROL (MMQC) MESSAGES TO QUALITY CONTROL REGISTER	081 - Medical (Individual)	Approved

Supporting Drill Task(s): None**Supported AUTL/UJTL Task(s):**

Task ID	Title
ART 4.3.4	Provide Medical Logistics
ART 4.1.3.8	Provide Medical Materiel and Repair Parts (Class VIII)

TADSS

Step ID	TADSS ID	Title	Product Type	Quantity
No TADSS specified				

Equipment (LIN)

Step ID	LIN	Nomenclature	Qty
	C27639	Computer System: Digital AN/TYQ-108(V)3	1
	C41358	Computer System: Digital AN/TYQ-108(V)1	1
	C68719	CA TEL WD-1A/TT DR-8	1
	C75740	CALBR RNG AN/UPM-11	1
	C78851	Computer System: Digital AN/UYQ-90(V)3	1
	D78555	Data Transfer Device: AN/CYZ-10	1
	F31204	FACSIMILE S AN/UXC-10	1
	F55553	PWR DIST ILLIM SYS EL	1
	G74711	Generator Set: Diesel Engine Driven Skid Mounted 10KW 60HZ: MEP-803A	1
	H31136	FAX ST AN/TXC-1D	1
	J35825	Generator Set Diesel Engine Driven: 10KW 60HZ 1-3PH AC 120/208 120/240V Tactical Utility: MEP 003A	1
	L67964	Lightweight Digital Facsimile: AN/UXC-7	1
	N84706	PHOTO COPY MACH	1
	N95862	Navigation Set Satellite Systems	1
	N96248	Navigation Set: Satellite Signals AN/PSN-13	1
	P07753	PLTG BOARD W/E M17	1
	R59160	REELING MACH CA RL-39	1
	R67908	Radio Set: AN/VRC-90A	1
	R67976	Radio Set: AN/VRC-90D	1
	R68044	Radio Set: AN/VRC-90F(C)	1
	T60081	Truck Cargo: 4x4 LMTV W/E: M1078	1
	T81214	TYPEWRITER, ELECTRIC, W/ELECTRONIC MEMORY	1
	V31211	Telephone Set: TA-312PT	1
	C05002	Computer System Digital: AN/PYQ-10(C)	1
	C18277	Computer Set: Digital AN/TYQ-107(V)1	1
	C18278	Computer System: Digital AN/UYQ-90(V)2	1
	C18345	Computer Set: Digital AN/TYQ-106(V)1	1
	C18446	Computer Set: Digital OL-582/TYQ	1
	C27435	Computer System: Digital AN/TYQ-129(V)2	1

Materiel Items (NSN)

Step ID	NSN	LIN	Title	Qty
	2320-01-107-7155	T61494	Truck Utility: Cargo/Troop Carrier 1-1/4 Ton 4x4 W/E (HMMWV): M998	1
	2320-01-354-3385	T60081	Truck Cargo: 4x4 LMTV W/E: M1078	1
	2320-01-371-9577	T61494	Truck Utility: Cargo/Troop Carrier 1-1/4 Ton 4x4 W/E (HMMWV): M998A1	1
	3895-00-498-8343	R59160	Reeling Machine, Cable, Hand: RL-39	1
	5180-01-195-0855	T57382	Tool Kit TK-17	1
	5805-00-503-2775	V31211	Telephone Set: TA-43PT	1
	5805-00-543-0012	V31211	Telephone Set: TA-312/PT	1
	5805-01-217-7310	V31211	Telephone Set: TA-312A/PT	1
	5805-01-318-8421	D60801	Telephone Set, Digital Nonsecure Voice Terminal TA-1042A/U	1
	5810-01-082-8404		Voice Terminal	1
	5815-01-187-7844	L67964	Lightweight Digital Facsimile: AN/UXC-7	1
	5820-01-246-6818	FA207B	Terminal, Radio Terminal: AN/VRC-97	1
	5820-01-366-4120	R57606	Radio Set: AN/PSC-5	1
	5855-01-228-0937	N05482	Night Vision Goggle AN/PVS-7B	1
	5855-01-228-0939	N05482	Night Vision Goggle AN/PVS-7A	1
	5855-01-422-5413	N05482	Night Vision Goggle AN/PVS-7D	1
	6115-01-285-3012	G18358	Generator Set: Diesel Engine Driven Skid Mounted 3KW 60HZ: MEP 831	1
	6115-01-299-6033	P42126	Power Plant: Electric Trailer Mounted 30KW 50/60HZ: AN/MJQ-40	1
	6145-00-226-8812	C68719	Cable, Telephone: WD-1A/TT DR-8 1320 Feet	1
	6145-01-047-4345	C68719	Cable, Telephone: WD-1A/TT DR-8 1320 Feet	1
	6145-01-155-4258	C68719	Cable, Telephone: WD-1A/TT DR-8 1640 Feet	1
	6145-01-259-9203	T31872	Cable, Telephone	1
	6230-00-299-7077	L63994	Light Set, General Illumination, 25 Outlet	1
	6625-00-999-7465	M80242	Multimeter (DISCONTINUED-USE 6625-01-265-6000)	1
	6625-01-139-2512		Multimeter: AN/PSM-45	1
	6625-01-265-6000	M60449	Multimeter Digital: AN/PSM-45A	1
	6665-01-222-1425	R20684	Radiac Set: AN/VDR-2	1
	6665-01-407-1237	R31061	Radiac Set: AN/UDR-13	1

Environment: Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT

Safety: In a training environment, leaders must perform a risk assessment in accordance with ATP 5-19, Risk Management. Leaders will complete the current Deliberate Risk Assessment Worksheet in accordance with the TRADOC Safety Officer during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Composite Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the

MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, NBC Protection, FM 3-11.5, CBRN Decontamination.